



# PLANNING GUIDE FOR INCOMING EXCHANGE STUDENTS 2017-18

Welcome to  
Lesley!

Refer to this Planning Guide frequently to help navigate the process of preparing to study with us as an exchange student.

## CONTACT INFO

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# Important Dates

Full academic calendar [online](#).

Semester	Begins	Ends	Nominations Due	Applications Due
Fall	Early September	Mid-December	April 15	May 1
Spring	Late January	Mid-May	October 15	November 1

## Apply in two easy steps

**Step 1:** Obtain a nomination from the International Office at your home school

**Step 2:** After we approve your nomination, [apply online](#). **Upload** with your application:

- Your official academic transcript (translated into English)
- Your official [English proficiency](#) exam (we accept a minimum score of 80 on the TOEFL and 6.5 on the IELTS. You may also submit result for the [Cambridge exam](#))

## Confirm your plans to attend

After we review and approve your complete application, we will send you an email containing important information on:

- Your Lesley ID#, email address, and how to [activate your Lesley accounts](#)
- Applying for an F-1 student visa
- Housing
- Health Insurance
- Required Immunizations
- Fees
- Course registration

## Student Visa

You'll need an F-1 Student Visa to study in the United States. [This page on our website explains the process.](#)

## Housing

Our campus is spread out over city of Cambridge, from the Harvard Square neighborhood all the way to Porter Square. Home to world-class universities and multinational corporate headquarters, Cambridge also boasts a vibrant cultural scene, stunning parks and waterfronts, and open spaces. Because of these attractions, the housing market is competitive.

We strive to accommodate international students who wish to live on campus, but **cannot guarantee availability, especially during the fall semester**. If campus housing is available for the semester you've applied for, we will send you an application for [on-campus housing](#) with instructions on how to submit it along with the required USD 300 deposit. If campus housing is not available and/or you prefer to live in the community, there are many options for [off-campus housing](#).

## Health Insurance

According to the Commonwealth of Massachusetts and Lesley University policy, all undergraduate students registered for 9 credits or more must be covered by a comprehensive health insurance program. Lesley has a general health insurance program available, which meets the standards of the Commonwealth as well as those put forth in the national Affordable Care Act. This policy is provided by Blue Cross Blue Shield and administered by Gallagher Student Health and Special Risk.

International students with a plan for which their health insurance company's primary home office is based in the United States, and a policy that provides comparable coverage to the university student health insurance plan, may waive coverage under Lesley's policy by visiting [gallagherstudent.com/lesley](http://gallagherstudent.com/lesley) to waive the insurance charge.

## Required Immunizations

All international students are legally required to submit proof of immunization from several diseases to be able to attend college in the state of Massachusetts. [Visit this page to learn more](#) about the immunizations required, where to get them, and whether you qualify for a religious or health waiver.

## Fees

Although visiting international exchange students pay tuition to their home institution, [certain fees are payable to Lesley University](#).

- [Student Health Insurance Plan](#) (\$2,227/year; \$1,313/spring only)
- Health Service Fee (\$400/semester)
- Registration Fee (\$40/semester)
- Student Activity Fee (\$125/semester)
- New Student Orientation Fee (\$125 one-time fee)
- College of Art and Design Department Fee (\$250/semester), if you are enrolled in an art & design program

Other expenses you'll also need to budget for:

- Books and Supplies (\$1,197/semester)
- Personal Expenses (\$675/semester)
- Housing (\$4,785/semester, for on-campus housing, if available)
- Meals (\$3,090/semester, for campus meal plan)

**IMPORTANT NOTE:** For accounting purposes, we need to process a tuition charge to your account, which is then off-set with a scholarship award. So....don't worry if you see a tuition charge on your account. It will be reversed.

## Course Information

With the exception of foreign language courses, all instruction at Lesley is in English. It is important that you feel comfortable learning and studying in English in order to get the most out of your courses at Lesley. We strongly recommend that all exchange students enroll in our very popular writing workshop for international students (course # CWRIT 2250). In addition to strengthening your English academic writing skills, this course provides the opportunity to develop friendships with international students from around the world.

Information on courses is available on the [Lesley Online Information Service \(LOIS\)](#). You may also browse our [online catalogs](#).

Exchange students may enroll for 12-18 credits per semester.

Be sure to arrange for an [official transcript](#) to be sent to your home school.